



**Gavilan College Academic Senate**  
**Tuesday, March 7, 2017 from 2:30 – 4:00 p.m.**  
**LOCATION: ART 103 (across from the Theater Entrance)**

**MINUTES**

**ATTENDANCE**

A.Rosette, O.Zamora, M.Turetsky, B.Arteaga, D.Achterman, J.Lango, P.Henrickson, J.Hooper, C.Mantia, S.Dharia, L.Stubblefield, J.Maringer, D.Didenti, E.Venable, G.Cribb,

**ABSENT**

M. Johanson

**GUEST**

K. Rose, M. Bresso, P. Wruck, F. Lozano, K.Wagman, D.Besson, S.Alonzo

**Opening Items: (5)**

- A) **Call to order** at 2:35 PM
- B) **Welcome and Roll Call** read and reported by A.Rosette/J.Maringer
- C) **Approval of Minutes: February 21, 2017**  
*MSC (J. Lango/D.Achterman). Vote: unanimous. Approved as presented.*
- D) **Approval of Agenda**  
*MSC (J. Lango/ D.Achterman). Vote: unanimous. Approved as presented.*

**II Public Commentary: (5)**

*This portion of the meeting is for members of the public to address the senate. No actions will be taken. Each individual is limited to one minute.*

None

**III Reports: (15)**

A) Standing Reports:

1) **ASGC**

David reported that the ASGC is reviewing the proposed Constitution. ASGC sponsored Club Day. Nine clubs and 70 students attended. They completed 550 surveys so far. They gave away 150 hotdogs. The General Assembly Conference is May 5 through May 7, and several students will be attending. Please announce to your students that the ASGC elections will be held on April 24, and encourage your students to turn in their applications by March 31.

2) **College President**

President Rose was not available at this time for her report.

3) **Vice President of Academic Affairs**

M. Bresso reported on the curriculum tech review. She stated that we are focusing on training for the Department Chairs on how to submit curriculum for the approval process. The intent is to make the process direct, brief and less time-consuming for all. She also mentioned William Jessup's visit from a regional university. Thank you to all faculty who participated in the visit, especially Pat Henrickson. We are looking into creating a partnership with this university especially with our upper division courses.

4) **Vice President of Student Services**

None, K.Moberg is attending a conference.

5) **Senators** (please include any input regarding ongoing AS discussions)

*B. Arteaga:* The Benefits Committee met on March 1, and Blanca is our representative. She stated that the biggest take away from the meeting was that not everyone has to leave CalPERS. The next meeting with Susan Vogt is March 31, 2017. K.Wagman said that the date might present a conflict for attendance since it is the Friday before spring break.

*D.Achterman:* Doug reported on the Educational Master Plan Steering Committee. He delivered a pitch for feedback on the current EMP plan. He is really impressed with the work so far. He strongly encourages review of the key documents (external scan & internal scan-programs & plans) that are currently posted on the Intranet (under EMP Committee link, then Documents & Drafts link). He strongly recommends reviewing & giving feedback online. He wants the faculty to check the list of faculty visions which were given to the instructional deans. Arturo said thank you to Doug and John Lawton-Haehl for serving as our representatives on this committee.

**6) Senate President**

A.Rosette announced that the At large Part Time Senator needed to resign, so we will discuss replacement during the Action items section.

A.Rosette and J. Lango announced that the Faculty of the Year nominations are due to Celia Marquez by March 15.

- B) Academic Senate Standing Committees  
None

**IV. Information (Faculty Professional Learning Committee Update)**

A.Rosette invited Denise & Susan to report to the senate on the FPLC Chair and Mentoring positions.

*D.Besson:* Denise has been the FPLC chair since 2016. She met with Susan and Pilar for guidance. She sent an email regarding the faculty obligations, and since the communication got out, faculty met 100% of their deadlines (first time in history). In December, the FPLC received 4 sabbatical applications. They ranked two and forwarded two of the applications. Because of this committee action, concerns were raised regarding the Sabbatical Application process. The FPLC wants to clarify the decision-making process, and they are reviewing a rubric. The rubric will help to include numerical data in the two different areas: 1) ranking and 2) commentary. They want to follow guidelines, so their decisions can be more transparent and fair. Dr. Bresso has joined the committee, and she has recommended the rubric.

*S.Turner:* Susan reported that she has been offering workshops along with follow-up private appointments (one on one). She is also constantly answering questions. The workshops are offered during the college hours, and the attendance has been surprisingly good. The workshops are on flex, co-curricular, track advancement, completing forms especially for the new faculty. She is also assisting Denise with the FPLC obligations. Her future goals include: workshops for online teaching with emphasis that the coursework needs to be rigorous for track advancement and to meet flex requirements. She is working with Sabrina to update the TLC website to include a clean list of opportunities for faculty who are eligible. Check the TLC website for a sabbatical workshop which will be offered in April.

Arturo said thank you to both Denise and Susan for their work in improving the process and engaging the faculty. He stated that the ASCCC Plenary conference is in April, and the chair is supposed to attend. In the spirit of this, he wants to encourage chairs to get involved statewide. Concerns were raised regarding money for expenses, release time, work, and the challenges involved to attend. He said that the Senate Budget should be able to pay for these expenses, and we need to work out the details.

**V. Action [(switched Resolution (B) before Constitution (A) by consent from the senate)]**

- A. Resolution of Support and Commitment to Undocumented Students (Blanca Arteaga, Ken Wagman, Jessica Hooper)
- 1) The Senate will consider adopting a Senate resolution expressing support and commitment to undocumented students. (15)

Ken, Jessica and Blanca presented the original draft to all faculty. No feedback was received from the email that was sent. The Board is going to do their own. They opened it up for discussion. Blanca said to make sure people could approve and commit to doing it? Action item: Senate would like to approve for adoption when we hear from the other groups (GCFA, ASGC, GECA, CSEA) to see if they want to be added. Ken would like to email the GECA principal.

Arturo asked the following questions to the Senators:

- 1) If you are ok with adding the other organizations to the resolution?
- 2) If we approve, he needs direction from the Senate on how to present it to the Board, and on what part of the agenda (in the Public Commentary, Information section or during his A.S. report).

Kathleen stated that the Board of Trustees chair really likes this language a lot, and that they thought it was a wonderful statement. There are 2 places on the Board agenda, during the public commentary and during your AS. Report. We plan on posting it on our website, on my CEO listserve, and at the Chancellor's Office website.

John stated that if there is no feedback from the email, then we should go ahead and approve it. Doug stated that it was inspiring, and thank you for the words in Arturo's report as endorsement. Sejal stated that it was wonderful, and she agrees that the groups should present it jointly since it holds more power. Ken stated that we need the newer resolution with the changes (Gavilan College District and Board of Trustees removed). He will send it to Arturo and Arturo will send the final to Jane to post on the AS website.

Jessica asked where we want to locate it for our students. David suggested that we post it on the home page and in the News section. Jessica stated that the students are confused. They have a false sense of confidence about their immigration status. Blanca and Jessica asked Peter, since we are an open campus, can ICE come onto campus? He said yes.

**A motion was made to adopt this resolution with the suggested changes and to include the interested groups.**

**MSC (D. Achterman /C. Mantia). Vote: unanimous. The motion is approved.**

Motion approved as per Dr. Rose's input, board input as amended with changes.

Arturo's directions are to invite the other organizations and include them in his Academic Senate report. Thank you to Ken, Blanca and Jessica for your hard work.

- B. Senate Constitution Workgroup: Final Draft
- 1) *The senate will consider approving an Academic Senate Constitution modification and make arrangements for it to be sent out to all faculty for voting and ratification* (Sejal, Doug, John) (30)

Arturo thanked the Constitution Workgroup (Doug, Sejal and John) and the Bylaws Workgroup (Blanca, Cherise, Ozzy, David, Jane) for working on these issues. As a reminder, we need to set priorities and start recruiting for elections of officers by June 1, 2017. We also need to work on adding or reallocating resources for these positions.

The final Constitution draft was presented and discussed. Sejal stated that they received feedback from both senators and all faculty. She went through the following items: 1) main feedback received from the faculty; 2) final additions to Constitution (as compared to the original from October 2001); and 3) final omissions from the Constitution (as compared to the original from October 2001). Sejal stated that the GCFA said there was a common thread for all part-time faculty and the Presidency should not be limited to only full-time faculty. The bylaws group gave feedback on the terms and the term limits for officers. There were questions on the whether the President-elect position should be added. The current language is flexible. The officers need to be elected by July 1. Ken stated that he was concerned about the faculty appointment to committees by the President and the time gap on when the Senate will approve. In the bylaws under officers' duties, can they stipulate who does the appointment? Ken said thanks for listening to the GCFA, and since this is not a legal matter what do we want to do?

Sejal discussed the past president as an officer. Ken, as a speaker from the union, stated that the past president has a history and the longer that we hold on to the history the better. The past president if you force as an officer, he or she will show up does bring a history, so two-year term is recommended. Doug stated that the past president can still serve as a senator. Arturo stated that the past president is a non-voting member (ex officio member) and leave it open to interpretation. He stated we could specify it in the bylaws, state as an ex officio and mention it in the bylaws as a non-voting member.

Dr. Rose was concerned about the condition regarding the amendments. Will the board have any oversight knowledge? Arturo stated that the board had no say in previous Constitution and bylaws. It is important to link the Board of Trustees ultimately to the changes. Currently, upon ratification of the Constitution, it will be presented to the board and it has to be ratified by the board. The recognition of the board we are scaling it from the approval of the board. Sejal and Ken said that the Senate is a subcommittee of the Board and that is why we follow the Brown Act. Arturo says we need board recognition added back in so we can present it to the board for recognition.

Sejal asked the open questions for discussion: How should we proceed? Should we include the bylaws?

Arturo stated that for ratification, we will need to send it out for 10 days to all the full-time faculty, get board approval, add a lot of cross-referencing to the bylaws draft, we need consistencies between the two documents. So should we wait until the bylaws draft? Is the election contingent on the June 1 election?

Arturo stated that the main concern is whether we are going to include something that limits us. We need more input on the following items:

1. Term limits
2. Length of terms
3. When officers assume their positions (may restrict us)
4. List of departments (in the bylaws or keep in the Constitution)
5. Senate council, liaisons

Discussion followed regarding to change immediately or long term restructure, faculty vote – representative, major rewriting of the elections, faculty will do it, need direction for the immediate need. Officers – the number, composition, duties/desirables, succession, VP, release time – cannot do it by spring – many not be essential.

Council/Steering Committee

We are still waiting on the Committees initial list from Dr. Bresso on the faculty appointed shared governance committees. Define who can create those?

Immediate Senate Goals – recruit and support new officers

Determine 10 days minimum – before it gets ratified (2 or 3 meetings after it)

Do we need to send the bylaws out to whole faculty? Interpret – senate can change its bylaws.

Sejal says that to interpret literally – the senate can hold a special meeting to change the bylaws and invite those that want to vote, and this gives us more leeway.

Arturo & the bylaws workgroup said that we could have a substantial draft (70%) done by the March 21, 2017 meeting. Are we comfortable with the language to adopt it, presented to the faculty for 10 days, and Mark will help with the voting. John stated that we could wait one more week, if we call a special meeting. Doug stated that he would like to crosswalk with the bylaws and possibly include them? And he would also like to hear more about Ken’s comments regarding the length of those terms.

**A motion was made to extend this item by 5 minutes.**

**MSC (C.Mantia /J. Lango). Vote: unanimous. The motion is approved.**

The timeline agreed upon would be to vote on the Constitution on March 21, once we have viewed the first draft of the Bylaws. Send out the Constitution for review by April 10 or 11, they have one week to vote by our next meeting on April 18, 2017.

**A motion was made to table it will and pair it with the top bylaws.**

**MSC (J. Lango/M. Turetsky). Vote: unanimous. The motion is approved.**

The Bylaws work group will bring the first draft to the senators to share with their departments by the March 21 meeting. Feedback should be sent to the work group real time.

#### **VII Closing Items:**

- A) Open Forum: (time permitting)
- B) Items for next agenda
  - 1) Senate Constitution Final Draft Approval
  - 2) Senate Bylaws First Draft

#### **VIII Adjournment** by consensus at 4:10 pm.

**J. Lango moved to adjourn the meeting.**

**Next meeting: March 21, 2017**